

EVERYTHING YOU NEED FOR THE UPCOMING:

All our activities are designed to stimulate and challenge

On the pages to follow you will find everything you need for the upcoming

Outdoor after school Club

Repton Manor Primary School

Every Wednesday

14th September – 19th October 2022

3pm – 4pm

If you have any question, please do not hesitate to contact us.

Pete



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IN THIS PACK YOU WILL FIND:

- Shout Info
- Kit List
- Terms of Reference
- Parent consent form (complete and return)
- Behaviour Policy



COMPANY INFO

SKILL HORIZONS
Skill Horizons CIC
HORIZONS HOUSE
CT15 6BE

Registered company number 9207596

Insurance: Birnbeck Finance Ltd
Public Liability: £10m

HOW TO CONTACT US

Telephone: 07825595293

Email: skillhorizons@gmail.com

Website: www.skill-horizons.com

SOCIAL MEDIA

<https://twitter.com/Skillhorizons>

<https://www.facebook.com/shoutwalkonthewildside/>

PLEASE BRING THE FOLLOWING ESSENTIALS

- refillable Water Bottle (no fizzy drinks)
- Snacks (fruit)
- Advisable but not essential - Water Proof Clothing, these can be pulled on over existing clothing
- Enclosed footwear – boots are advisable
- Additional clothing in clearly labelled bag in case the weather changes
- Sun Cream, Sun Hat and Lip Balm – SHout cannot assist with putting creams on, the child will need to know how to self-administer and when
- Medication – Clearly labelled
- No shorts
- Long sleeved tops

Terms & Conditions

- **EACH SESSION COSTS £4 AND YOUR CHILD/CHILDREN WILL BE SIGNED UP TO 6 SESSIONS FOR THE ENTIRE TERM.**
- **THIS IS ON A FIRST COME / FIRST SERVED BASIS.**
- **IF YOU ARE UNFORTUNATE TO NOT GET YOUR CHILD ONTO THE SESSIONS THEN WE WILL CREATE A RESERVE LIST WHERE YOUR CHILD WILL GET FIRST REFUSAL THE FOLLOWING TERM.**
- **PLEASE RETURN THE PARENTAL CONSENT FORM ALONG WITH PAYMENT TO THE FRONT OFFICE NO LATER THAN FRIDAY 9 SEPTEMBER.**

BOOKINGS, CANCELLATION & REFUNDS

The cost of the club is **£4.00 per session** and will run for 6 weeks per term where applicable. Bookings will only be confirmed on receipt of full payment for the entire term (£24). If payment is not made by the first session of each term of the club, we retain the right to offer the place to another child.

PLEASE RETURN THE PARENTAL CONSENT FORM ALONG WITH PAYMENT (£24) TO THE FRONT OFFICE NO LATER THAN FRIDAY 9TH SEPTEMBER.

MEDICAL CONDITIONS

It is important for your child's safety, and for the safety of the group, that we are made aware of any medical conditions that he or she may have such as asthma or allergies, and if these have not already been disclosed on your booking forms we ask that you let us know on arrival.

DISCLAIMERS

Photography

Please see consent form

Data Protection

All personal information held by SHout ie hand written parent consent forms, are held in a secure cabinet and no information is passed onto third parties. Email addresses are stored within SHout email account and used to inform of future events.

Personal Belongings

It is the individual's responsibility for all personal belongings they bring onto the site.

General Data Protection Regulations (GDPR)

Shout complies with <https://www.local.gov.uk/our-support/general-data-protection-regulation-gdpr>

PARENTAL CONSENT: INCLUDING PHOTOGRAPHY/FILM CONSENT

This form is to be completed by parent/carer for each course participant (under 18)

EVENT/CLUB Outdoor After School Club

Term _____

Childs Name			
Surname			
Date of Birth			
Address		Postcode	
Home phone			
Mobile phone			
Email			
Programme attending <i>Outdoor after school club</i>		Date	
The event of a serious injury, whom should we contact on their behalf			
Relationship to client		Phone number	
Name of child's doctor		Phone number	
Blood type			
Received vaccination in last 5 years	Yes	No	
Received medical/surgical treatment from doctor/hospital	Yes	No	
Details			
Suffer from any medical conditions, allergies or recent injuries	Yes	No	
Details			
Is your child currently taking any prescribed medication	Yes	No	
Details			

Signed: _____

DECLARATION:

I understand that by signing this consent form, I am declaring:

I agree to my child taking part in After school Club in conjunction with Skill Horizons. I am aware of the proposed activities/event and will ensure my child is appropriately dressed for outdoor, all weather activities.

My child is of sufficient physical fitness to participate and all activities and I acknowledge the need for responsible behaviour and obedience from my child.

I recognise that the activity/event/program has an element of personal risk, and however unlikely, the risk can become a reality – I will ensure that my child listens to and acts upon any instructions given by Skill Horizons Forest School Leader or other representative.

In the event of an accident, I agree to my child receiving immediate First Aid by a qualified First Aider from Skill Horizons.

Skill Horizons CIC and staff /volunteers or landowner, will not be liable now, or at any time in the future for any loss, expense, damage or claim I may have against them for any damage to my child or their property as a result of their participation in this activity/event or program.

Skill Horizons will only accept liability for physical injury to a client that is proven to result from negligence on the part of Skill horizons CIC.

PHOTOGRAPHS

By completing this form, I agree to photographs/film being taken and understand that these may be used for Skill Horizons as promotional material, press, social media etc.

That I agree to comply with all terms and conditions as set out by Skill Horizons CIC

Signed: _____ Printed Name: _____

Relationship to child _____ Date _____

BEHAVIOUR CONDUCT

PLEASE READ TO YOUR CHILD

We hope you are ready for loads of fun. To make things run smoothly we have a few rules that must be followed. All participants must adhere to this behavior to ensure the safety of themselves and others:

- You need to wear appropriate shoes and clothing for activities
- No phones or electronics
- No jewellery
- Long hair needs to be tied back
- No chewing gum
- Good listening skills are a must, this is for your safety
- You need to always be on your best behavior and respect everyone in your group as well as your instructors
- Respect equipment, the environment and other people
- Respect other's property
- No illegal or banned substances, no smoking
- No knives or other items that could be considered a weapon
- Always give things a go
- Have Fun